

## **BID NOTICE**

Schaumburg School District 54 is accepting sealed bids for student transportation services.

All prospective Bidders shall attend a mandatory pre-bid meeting on Thursday, January 16, 2025, at 11:00 a.m. at the Rafferty Administration Center, 524 E. Schaumburg Road, Schaumburg, IL 60194. It is the responsibility of the Bidder to attend and sign-in at the pre-bid meeting. Failure to attend shall result in the rejection of any bids by those non-attending bidders. The company name registered at sign-in must be the same as that of the company submitting the bid.

Bids will be publicly opened at the Rafferty Administration Center, 524 East Schaumburg Road, Schaumburg, IL 60194, promptly at 2:00 p.m., on Wednesday, January 29, 2025. One (1) original and one (1) copy of the completed Bid Form must be submitted in a sealed envelope clearly labeled "Bid – Student Transportation Services," and addressed to Debbie Budz, Purchasing Supervisor. Bids received after designated time and date of bid opening shall not be considered.

Bid security in the form of a bid bond, certified check or cashier's check in an amount equal to ten percent (10%) of the base bid for the first-year costs shall be submitted with the bid. A Performance Bond and Certificate of Insurance will be required from the successful Bidder.

The Board of Education reserves the right to reject any and all bids and to waive informalities and any and all irregularities in bidding procedures and to accept that bid which is considered to be in the best interest of the District. Any such decision shall be considered final.

To request an electronic copy of the bid document please contact Debbie Budz, Purchasing Supervisor, at [debbiebudz@sd54.org](mailto:debbiebudz@sd54.org).